



Winnipeg School Division

**Student Device Loan Agreement**

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School \_\_\_\_\_

Principal \_\_\_\_\_

Date \_\_\_\_\_

The following Winnipeg School Division device is being loaned to:

Student Name: \_\_\_\_\_

iPad WSD barcode: \_\_\_\_\_

iPad Serial # \_\_\_\_\_

Chromebook WSD barcode: \_\_\_\_\_

Chromebook serial # \_\_\_\_\_

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The Student Device Loan Agreement is a new initiative in Winnipeg School Division, and it is essential that parents/guardians stress to their children how important it is to behave appropriately when interacting with others digitally and to take good care of their issued device. Certain rules are necessary to protect the device and to ensure that this technology serves as an effective instructional tool. By accepting possession of a Winnipeg School Division device, the student and parents/guardians agree to the following responsibilities for the use and care of this device:

I understand this device is the property of the Winnipeg School Division and is being loaned to the student for educational purposes for the time period beginning Monday May 4, 2020, and to be returned to the school no later than Friday June 26, 2020.

I understand this device, charger and/or power cord are being loaned to me and are in good working order. It is my responsibility to care for the equipment and ensure that it is retained in a safe environment and is returned in the same condition.

I understand that only authorized educational programs installed by Winnipeg School Division may be used on this device, and that I am not to download, install or play games, video, music or pictures unless they are directly related to classroom instruction.

I understand that I am only to use my device in ways that are educational and appropriate and in accordance with all policies and procedures, including the Acceptable Use Policy and the Student Code of Conduct.

***I understand that this device is managed by GoGuardian software which filters and monitors all online activity. The student agrees to use this device using responsible digital citizenship and any online searches of inappropriate sites will be logged and investigated and may result in the student losing their right to use this device.***

I understand that I am not to loan my device to other individuals.

I understand that my personal username and password must not be shared with any individual.

Should you require technical support for this device please contact the support desk by email: [studenttechsupport@wsd1.org](mailto:studenttechsupport@wsd1.org) or by calling 204-775-0231 EXT 534.

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO ALL TERMS AND CONDITIONS.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**Device Loan - Delivery and Return**

I accepted delivery of the device on \_\_\_\_\_ Signature \_\_\_\_\_

I returned the device to the school on \_\_\_\_\_ Signature \_\_\_\_\_